

VACANCY ANNOUNCEMENTS

- **Date issued:** 14 August 2018
- **Organization:** Kimetrica Limited
Country: Kenya
- **Closing date:** 27 August 2018
- **Assignment Duration:** 2 Weeks (From Mid September, 2018)

Based in Baringo, Samburu, Turkana, Tana River, Marsabit, Garissa, Wajir, Mandera, and Isiolo

About Kimetrica

Kimetrica Limited is a Social Enterprise with a global reach focused on providing policy makers with the tools and skills they need to do their job well. Kimetrica's core capabilities are in the provision of Advisory, Research, Software and Training Services for non-profit project management. Our focus areas are Monitoring and Evaluation (M&E) and Disaster Risk Management (DRM). Kimetrica provides services globally, and has offices in Kenya, Ethiopia and the United States of America.

Kimetrica will be conducting an Impact Evaluation for USAID's Partnership for Resilience and Economic Growth (PREG) that have brought together humanitarian and development partners to build resilience among the vulnerable pastoralist communities in the arid and semi-arid lands (ASAL) region, situated primarily in Northern Kenya. For this, Kimetrica is recruiting 8 motivated and proactive individuals as **Qualitative Survey Supervisors** and 16 individuals to work as **Qualitative Survey Interviewers** for this project. This will be a short-term assignment.

1. Qualitative Survey Supervisor – 8 positions

Position Summary:

The Qualitative Survey Supervisor will oversee the implementation of large household surveys in Kenya and Africa. He/She will ensure that the survey enumeration targets are met or exceeded, and quality standards are rigorously enforced, within the budget and time constraints.

Duties and Responsibilities

1. Travel to the study areas/ sites selected for the qualitative study in any of the nine counties of Kenya (Baringo, Garissa, Isiolo, Mandera, Marsabit, Samburu, Tana River, Turkana and Wajir).
2. Lead the selection of study participants (based on the set rules) by liaising with respective local authorities.

3. Closely work with the Kimetrica/ Tango team leaders to facilitate conducive environment for the qualitative interviewers.
4. Conduct Indepth Interviews and Key Informant Interviews (KIIs)
5. Submit cleaned versions of the Indepth Interviews and Key Informant Interviews (KIIs)
6. Review and refine the reports of qualitative interviewers and submit to the team leader.
7. Attend a three days training to be provided by the subject matter specialists

Key Requirements

Education

Preferred: Master's Degree or PHD in the Social Sciences, Agriculture, Nutrition or Public Health or any other relevant field.

Prior Work Experience:

Minimum 5-years implementing qualitative surveys

Knowledge, Skills and Abilities:

- Ability to communicate effectively both orally and in writing in English, Kiswahili and local language in Baringo, Garissa, Isiolo, Mandera, Marsabit, Samburu, Tana River, Turkana and Wajir.
- Strong analytical skills
- Proven track record in training and capacity development
- Strong communication skills, both verbal and written
- Demonstrated leadership, versatility, and integrity
- Excellent interpersonal skills
- Ability to monitor, gather and evaluate information of broad scope and complexity
- Some experience with qualitative data management software and mobile-based applications would be preferred but is not required.

To apply, please send cover letter and CV to jobs@kimetrica.com. Please put in the subject line of your e-mail: **"Qualitative Survey Supervisor"**.

We will only contact eligible candidates to further discuss their availability.

2. Qualitative Research Interviewers – 16 positions

Duties and Responsibilities

- Travel to the study areas/ sites selected for the qualitative study in any of the nine counties of Kenya (Baringo, Garissa, Isiolo, Mandera, Marsabit, Samburu, Tana River, Turkana and Wajir).
- Participate in the selection of study participants (based on the set rules) in collaboration with Qualitative Supervisor and the Team Leader.
- Conduct FGDs, Indepth Interviews and Key Informant Interviews (KIIs)
- Transcribe qualitative interviews

- Write a detailed report for the FGDs, Indepth Interviews and KIs using notes and interview transcriptions.
- Extract summary reports from the detailed one
- Conduct similar activities
- Attend a three days training to be provided by the subject matter specialists

Key Requirements

Education

Preferred: Bachelors, master's or Advanced Degree in the Social Sciences, Agriculture, Nutrition or Public Health or any other relevant field.

Prior Work Experience:

Minimum 2 years' experience in conducting qualitative interviews.

Knowledge, Skills and Abilities:

- Ability to communicate effectively both orally and in writing in English, Kiswahili and local language in Baringo, Garissa, Isiolo, Mandera, Marsabit, Samburu, Tana River, Turkana and Wajir.
- Ability to translate local languages and Kiswahili into written English proficiently
- Ability to multi-task, problem solve, and work with others to resolve challenges.
- Ability to follow-up on tasks and follow through on deadlines are critical skills in this position
- Open-minded and willing to learn new skills and approaches to research

How to apply:

Please send cover letter and CV to jobs@kimetrica.com. Please put in the subject line of your e-mail: "Qualitative Research Survey Interviewer".

We will only contact eligible candidates to further discuss their availability.